

## Maintenance Planning, Scheduling and Work Control 3 Day Workshop

25th -27<sup>th</sup> January 2022  
Maldron Hotel  
Newcastle Upon Tyne  
NE1 5DF



"The maintenance planning process is a window into the quality of maintenance...poor plans = poor maintenance value".

**Learn how** industry leading performers systematically progress from:

- Reactive ("fix-it-when-it-breaks") maintenance towards
- predictive, productive asset management ("Stabilise and extend component life, predict when to fix-it-before-it-breaks and eliminate the causes of breakdowns").

**Understand** how this pro-active approach to Maintenance Planning, Scheduling and Work control becomes a driver for:

- Year on year improvement in asset reliability (eliminating repeat breakdowns),
- Maintenance value for money (eliminating unnecessary tasks/task frequencies and extending component life)
- Process capability (optimising process conditions and dealing with weak components)

**Know** how to create well-designed and executed maintenance planning, scheduling and work control processes.

**Be able to** improve maintenance productivity and coordinate the maintenance team journey to release the full potential of operational technology.

## **Maintenance Planning, Scheduling and Work Control**

**Location:** Maldron Hotel, Newcastle Upon Tyne. NE1 5RE

**Cost:** £1150.00 per delegate plus VAT

Price includes all course materials, refreshments and lunch on all 3 days.  
Accommodation can be arranged at an additional cost.

### **Why attend this workshop?**

This is a training workshop designed to provide a practical, insight into best practice Maintenance planning, scheduling and work control.

Understand how the maintenance planning function can make a fundamental contribution to improving the business and asset effectiveness and release the full operational technology potential.

### **Who Should Attend?**

The course is designed to meet the needs of maintenance professionals, personnel from functions that rely on effective maintenance planning, scheduling and work packet control and change agents tasked with improving the maintenance value for money.

These include:

- Maintenance Planners and deputies
- Maintenance Manager/supervisors
- Key leaders from each Maintenance craft
- Key Operations Supervisors
- CMMS Administrator or key users
- Maintenance support assistants
- Change agents and engineering business sponsors

### **Workshop Agenda**

- Understand what drives maintenance outlook, stakeholder expectations, and how to make the case for maintenance contribution
- Developing a practical Maintenance infrastructure
- Setting Maintenance Policies
  - Equipment classifications
  - Asset registers
  - Functional locations
  - Additional equipment information needed by planners
- Understanding Maintenance Strategy
- Practical workflows and their control
- Life cycle plans and Logistic Support

For more information and a copy of our prospectus please email [info@dakconsulting.com](mailto:info@dakconsulting.com), log onto our website at [www.dakacademy.com](http://www.dakacademy.com) or call +44 (0)1491 845504.

- The sources of planned work
- The scope of work instructions
  - Terminology
- Estimating workload
- Defining Customer requirements
  - Scheduling planned work
  - Meeting Customer needs
- Scheduling – getting the Planned Work Done
  - Maintenance Management Systems
  - Long and short term forecasts
  - Opportunity maintenance
- Continuous Improvement
  - Where does planned work come from
  - Aims and objectives
  - An overview of Failure Modes and Effects Analysis

## Workshop Leader

The workshop will be led by Colin Sanders.

Colin served a Royal Air Force apprenticeship as an aircraft mechanical engineering technician. After serving his apprenticeship he progressed through trade (Licentiate of City & Guilds) and supervisory management development (MISM, management and instructor training) to become a senior operational manager and planner.



As a consultant Colin has supported maintenance improvement and change management programmes as a project manager, advisor, and facilitator in a range of operational excellence projects. He has extended his consultancy experience to include the application of business process reengineering and implementation of performance measurement to clarify operations and maintenance accountabilities and support the delivery of business improvement goals.

Industry experience includes food manufacturing and processing, engineering, medical supplies and steel fabrication. This has included working with well respected and award winning companies such as Glanbia, Kepak, Johnson and Johnson and AEA Technology. Colin is also a specialist advisor for the Manufacturing Advisory Service.

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**Date/Venue**

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 Newcastle Upon Tyne  
 NE1 5RE

**Timing**

Day 1: 09:00 to 17:00  
 Day 2: 09:00 to 17:00  
 Day 3: 09:00 to 16:00

**Workshop Fees:** £1150.00 + VAT

**3rd delegates** 15% discount

Workshop fees include all course materials, refreshments and lunch on all 3 days.

Accommodation can be arranged at an additional cost.

Full payment is required before places can be reserved. Cancellation charges apply.

- 8 weeks – no fee due
- 6-8 weeks – 25% of fees due
- 4-6 weeks – 75% of fees due
- 2-4 weeks – 100% of fees due

We regret that bookings cannot be accepted from consultants

Complete and return this booking form to

**DAK Consulting, Chiltern House,  
 45 Station Road, Henley on Thames, RG9 1AT**

Or contact Nadine Edmonds  
 Tel: +44(0)1491 845504  
 Nadine.Edmonds@dakconsulting.co.uk

- Payment** can be made by:
1. attaching a cheque made payable to "DAK Consulting"
  2. requesting us to invoice your company against purchase order number: \_\_\_\_\_

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